

**AGING & DISABILITY RESOURCE CENTER OF THE NORTHWOODS
BOARD OF DIRECTORS**

Tuesday, March 26, 2024 – 11:00 A.M.

300A South Lake Avenue, Crandon, WI 54520

Members Present: Ackley, Bix, Dubiak, Gretzinger, Helmert, Lee, Lemke

Member(s) Absent: None

Call Meeting to Order: Chair Gretzinger called the meeting to order at 11:00 A.M. Also present were John Brensinger, Regional Manager, Aging & Disability Resource Center of the Northwoods (ADRC-NW) and Kristin Bauknecht, Administrative Assistant, ADRC-NW.

Public Comment & Introductions: Jessica Campbell and Deb Wendorf, ADRC-NW employees, were also at the meeting.

Approval of the Agenda: Ackley moved to approve the agenda with 19 items; Lemke seconded. All Ayes. Motion Carried.

Approval of the December 19, 2023, January 5, 2024 AM and January 5, 2024 PM Board of Directors Meeting Minutes: Dubiak moved to approve the above-mentioned minutes; Lee seconded. All Ayes. Motion Carried. The minutes from the February 27, 2024 meeting were not available at this time.

Closed Session: The Board may consider a motion to convene into Closed Session pursuant to WI State Statutes 19.85 (1) (c) to consider “employment, promotion, compensation, performance evaluation of any public employee over which the governmental entity has jurisdiction or exercises responsibility”. Dubiak moved to go into Closed Session; Lee seconded. Roll Call: Ackley – Yes; Bix – Yes; Dubiak – Yes; Gretzinger – Yes; Helmert – Yes; Lee – Yes; Lemke – Yes. All Ayes. The Board went into Closed Session at 11:02 A.M.

The Board will return to Open Session and may discuss and vote on items discussed in Closed Session: Lemke moved to return to Open Session; Dubiak seconded. All Ayes. The Board returned to Open Session at 11:59 A.M.

Lemke moved to pay out the full final amount of Ausloos’ final paycheck including vacation. Dubiak seconded. All Ayes. Motion Carried.

Review & Approve Revised 2024 Budget with Wage Scale: Bix moved to approve the 2024 Budget with a 40% Federal Reimbursement rate and including a 3% pay raise for employees. Lee seconded. All Ayes. Motion Carried.

Forest County Dissolution Resolution: Ackley moved to accept the Forest County Dissolution Resolution; Lee seconded. All Ayes. Motion Carried.

Taylor County Dissolution Resolution: Dubiak moved to accept the Taylor County Dissolution Resolution; Helmert seconded. All Ayes. Motion Carried.

ADRC Dissolution Planning Check List: The Board started to review the Dissolution Planning List, realizing that many more items would be added to the list. This will be needed to address in the future. Brensinger informed the Board that he had talked with the IT person who promised a list of items that needed to be done by December 31, 2024.

Financials: These were not available.

Review Board Application: Lemke moved to accept the application for membership on the Board of Directors of Lynne Black; Ackley seconded. All Ayes. Motion Carried.

Election of Board Officers: Gretzinger announced that she did not wish to continue as Board Chair. Officers elected for Board Officers were Chair – David Lee; Vice-chair – Paula Dubiak; Secretary – Miki Bix

Board Alternatives: Gretzinger announced that her alternate for the Board will be Ronald Skallerud. Lemke's alternate is Rod Adams.

Employee Matters: Employees were very concerned about their continued or discontinued of employment after December 31, 2024 as the result of the dissolution.

Resignation: Gretzinger moved to accept the resignation of Regional Manager Brensinger as of April 14, 2024. Lemke seconded. All Ayes. Motion Carried.

Various Updates: None

Future Agenda Items: The next meetings of the Aging & Disability Resource Center of the Northwoods will be April 15, 2024 in Medford, April 29 in Crandon, May 13 in Medford and May 28 in Crandon. Agenda items will be as needed.

Adjournment: Bix moved to adjourn; Lemke seconded. All Ayes. The meeting was adjourned at 12:53 P.M.

Handouts: December 19, 2023, January 5, 2024 AM and January 5, 2024 PM Board of Directors Meeting Minutes; 2021 ADRC-NW Budget Worksheet (mistakenly labeled, should be 2025); Resolution from Taylor County to withdraw from the ADRC-NW. Resolution from Forest County to withdraw from the ADRC-NW; ADRC Dissolution Planning Checklist; Lynne Black Application to the Board of Directors; Reconciliation Report for the period ending 03/29/24; Financial Statement of Accounts for Associated Bank Accounts for the period of 02/1/24 through 02/29/24.