

**AGING & DISABILITY RESOURCE CENTER OF THE NORTHWOODS
BOARD OF DIRECTORS
Friday, January 5, 2024 – 1:00 P.M.
300A South Lake Avenue, Crandon, WI 54520**

Members Present: Ackley, Bix, Dubiak, Helmert, Lee, Lemke

Member(s) Absent: Gretzinger

Call Meeting to Order: Vice-Chair Dubiak called the meeting to order. Also present were John Brensinger, Regional Manager, Aging & Disability Resource Center of the Northwoods (ADRC-NW) and Kristin Bauknecht, Administrative Assistant, ADRC-NW.

Public Comment & Introductions: None

Approval of the Agenda: Lemke moved to approve the agenda with six items; Helmert seconded. All Ayes. Motion Carried.

Closed Session: The Board may consider a motion to convene into Closed Session pursuant to WI. State Statutes 19.85 (1) (c) to consider “employment, promotion, compensation, performance evaluation of any public employee over which the governmental entity has jurisdiction or exercises responsibility” – consideration of employee compensation and performance. Roll Call: Ackley - Yes, Bix - Yes, Dubiak - Yes, Gretzinger – Absent, Helmert - Yes, Lee – Yes, Lemke - Yes. Yes: 6; No: 0; Absent: 1. **The Board went into Closed Session at: 1:06 P.M.**

Open Session: Helmert moved to return to Open Session; Lee seconded. All Aye. Motion Carried. **The Board returned to Open Session at 1:50 P.M.** Lee moved to approve the budget as presented with a 3% raise effective January 1, 2024. No step raises were given. Helmert seconded. All Ayes except Lemke. Motion Carried.

Future Agenda Items: The next meeting of the Aging & Disability Resource Center of the Northwoods will be Monday, January 29, 2024 at 11:00 A.M. Agenda items will include 2024 Budget, employee wage scale, other items as needed.

Adjournment: With no further business, Bix moved to adjourn; Dubiak seconded. All Ayes. The meeting was adjourned at 1:52 P.M.

Handouts: 2024 ADRC-NW Budget Worksheet (mistakenly titled “2021”); Tentative 2024 Salary & Fringe – Versions 1 & 2; Aging & Disability Resource Center of the Northwoods Budget vs. Actual – FY 2023; IRS standard mileage rate for 2024.