

**AGING & DISABILITY RESOURCE CENTER OF THE NORTHWOODS
EXECUTIVE/PERSONNEL COMMITTEE**

Monday, December 14, 2015 – 11:30 A.M.

100 West Keenan Street, Rhinelander, Wisconsin

Members Present: Bix, Cushing, Millan, Tuckwell

Member(s) Absent: Ritchie (excused)

Call to Order: Chair Millan called the meeting to order at 11:30 A.M. Also present were Janell Schroeder, Regional Manager, Aging & Disability Resource Center of the Northwoods (ADRC-NW); Judy Troyk and Dave Krug, ADRC-NW Board of Directors.

Public Comment & Introductions: None

Approval of the Agenda: Cushing moved to approve the agenda with ten items; Tuckwell seconded. All Ayes. Motion Carried.

Approval of October 16, 2015 Minutes: Tuckwell moved to approve the October 16, 2015 minutes of the ADRC-NW Executive/Personnel Committee; Cushing seconded. All Ayes. Motion Carried.

Possible Contract/Personnel Changes: There are a number of issues with serving the Mole Lake and Potawatomi offices. Schroeder will be meeting with tribal representatives on December 16, 2015 to discuss these issues. She will report back on possible changes in ADRC-NW staffing to resolve these issues.

2016 Strategic Plan: After discussion, it was decided to have a separate meeting of the Board of Directors to work on revising and updating our strategic plan for 2016. Schroder will work on finding a suitable location.

Letters & Communications: There were none.

Future Agenda Items: Strategic Planning, Possible Contract/Personnel Changes.

Confirm Next Meeting Date, Time, & Place: The next meeting of the Aging & Disability Resource Center of the Northwoods Executive/Personnel Committee will be Friday, January 8, 2016. It will be in Rhinelander. The time will be determined at a later date.

Adjournment: With no further business, Cushing moved to adjourn; Tuckwell seconded. All Ayes. The meeting was adjourned at 11:49 A.M.

Handouts: Minutes of Aging & Disability Resource Center of the Northwoods October 16, 2015 Executive/Personnel Committee meeting, 2016 Budget Pot-Sok; 2016 ADRC of the Northwoods, BUDGET WORKSHEET.