

**AGING & DISABILITY RESOURCE CENTER OF THE NORTHWOODS  
EXECUTIVE/PERSONNEL COMMITTEE  
Friday, April 17, 2015 – 2:30 P.M.  
100 West Keenan Street, Rhinelander, Wisconsin**

**Members Present:** Bix, Cushing, Millan, Ritchie, Tuckwell

**Members Absent:** None

**Call Meeting to Order:** Chair Millan called the meeting to order at 2:30 P.M. Also present were Pam Parkkila, Regional Manager, Aging & Disability Resource Center of the Northwoods (ADRC-NW); Diane Jacobson, Director, Oneida County Department of Aging; Sue Piazza, Assistant Director, Oneida County Department of Aging; and Mary Rideout, Director, Oneida County Social Services Department.

**Approval of the Agenda:** Cushing moved to approve the agenda with eight items; Ritchie seconded. All Ayes. Motion Carried.

**Approval of the Minutes of the April 10, 2015 Executive/Personnel Committee Meeting:** Cushing moved to approve the minutes of the April 10, 2015 Executive/Personnel Committee meeting; Tuckwell seconded. All Ayes. Motion Carried.

**Interim Director Planning – The Executive/Personnel Committee will go into Closed Session at approximately 2:35 P.M. Pursuant to Section 19.85 (1) (c), Wisconsin State Statutes for the purpose of conducting the Interim Director Planning. A roll call vote will be taken. Bix – Yes; Cushing – Yes; Millan – Yes; Ritchie – Yes; Tuckwell – Yes. Yes – 5; No – 0. The Committee went into closed session at 2:34 P.M.**

**The meeting will reconvene in Open Session pursuant to Section 19.83 Wisconsin State Statutes to take any necessary action on the matter discussed in Closed Session.** Cushing moved to return to Open Session; Bix seconded. All Ayes. **The meeting returned to Open Session at 2:45 P.M.**

Cushing moved to recommend to the full Board of Directors that it approve Dianne Jacobson as Interim Director of the ADRC-NW at a rate of pay equal to 20% of the current salary for the Regional Manager and to approve Sue Piazza as the Assistant Interim Director of the ADRC-NW at a rate of pay equal to 10% of the current salary for the Regional Manager. Both will be Limited Term Employees of the ADRC-NW and thus not eligible for fringe benefits unless required by law. Ritchie seconded the motion. All Ayes. Motion Carried.

**Future Agenda Items:** As needed.

**Confirm Next Meeting Date, Time & Place:** As needed.

**Adjournment:** With no further business, Bix moved to adjourn; Cushing seconded. All Ayes. The meeting was adjourned at 2:52 P.M.

**Handouts:** Minutes of the April 10, 2015 Aging & Disability Resource Center of the Northwoods Executive/Personnel Committee meeting; Regional Manager Responsibilities; Estimated Cost of LTE Interim ADRC Regional Manager