

**AGING & DISABILITY RESOURCE CENTER OF THE NORTHWOODS
EXECUTIVE/PERSONNEL COMMITTEE**

Friday, April 10, 2015 – 2:30 P.M.

100 West Keenan Street, Rhinelander, Wisconsin

Members Present: Bix, Cushing, Millan, Ritchie, Tuckwell

Members Absent: None

Call Meeting to Order: Chair Millan called the meeting to order at 2:00 P.M. Also present were Pam Parkkila, Regional Manager, Aging & Disability Resource Center of the Northwoods (ADRC-NW); David Krug, Member, ADRC-NW Board of Directors & Chair, Finance Committee; and Tammy Queen, Member ADRC-NW Board of Directors.

Public Comment & Introductions: There were none.

Approval of the Agenda: Cushing moved to approve the amended agenda with twelve items; Ritchie seconded. All Ayes. Motion Carried.

Approval of the Minutes of the February 6, 2015 Executive/Personnel Committee Meeting: Cushing moved to approve the minutes of the February 6, 2015 Executive/Personnel Committee meeting; Millan seconded. All Ayes. Motion Carried.

Approval of the Minutes of the November 7, 2014 Joint Finance & Executive/Personnel Committee Meeting: Bix moved to approve the minutes of the Joint Finance & Executive/Personnel Committee meeting of November 7, 2014; Millan seconded. All Ayes. Motion Carried.

Regional Manager Exit Interview: The Executive/Personnel Committee will go into Closed Session at approximately 2:35 p.m. pursuant to Section 19.85(1) (c), Wisconsin State Statutes, for the purpose of conducting the Regional Manager Exit Interview. A roll call vote will be taken. Bix moved to go into Closed Session; Ritchie seconded. Bix – Yes; Cushing – Yes; Millan – Yes; Ritchie – Yes; Tuckwell – Yes. Yes – 5; No – 0. **The Committee went into Closed Session at 2:31 P.M.** Also in attendance were Parkkila, Krug, and Queen.

The meeting will reconvene in Open Session pursuant to Section 19.83, Wisconsin State Statutes to take any necessary action on the matter discussed

in Closed Session: Cushing moved to return to Open Session; Bix seconded. All Ayes. **The Committee returned to Open Session at 2:54 P.M.** Parkkila will meet with Dianne Jacobson, Director, Oneida County Department of Aging, to discuss the interim operations of the ADRC-NW.

Letters & Communications: There were none.

Future Agenda Items: These will be on an as-needed basis.

Confirm Next Meeting Date, Time & Place: The next meeting of the Aging & Disability Resource Center of the Northwoods Executive/Personnel Committee will be Friday, April 17, 2015 at 2:30 P.M. It will be in Rhinelander.

Adjournment: With no further business, Cushing moved to adjourn; Ritchie seconded. All Ayes. The meeting was adjourned at 2:57 P.M.

Handouts: Minutes of the Aging & Disability Resource Center of the Northwoods Executive/Personnel Committee meeting of February 6, 2015; Strategic Evaluation.